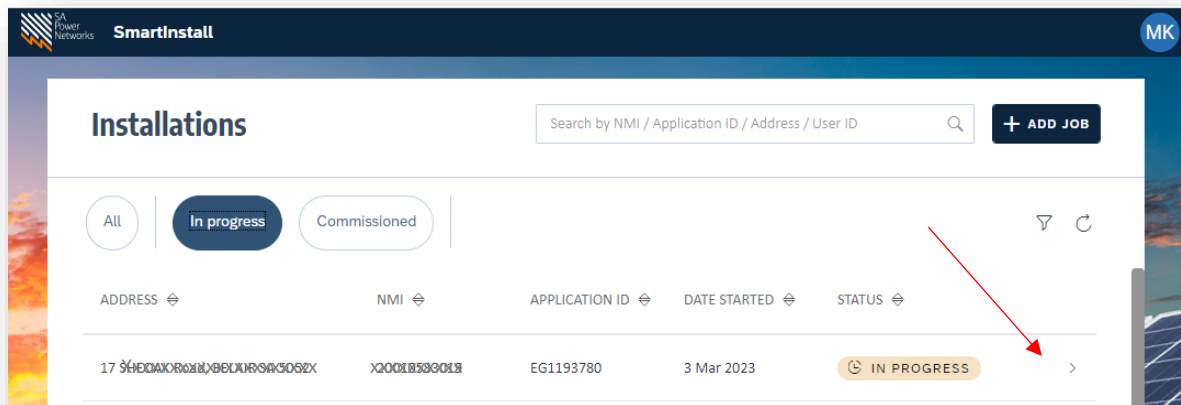# How do I find a site in SmartInstall so I can close it out once commissioned?
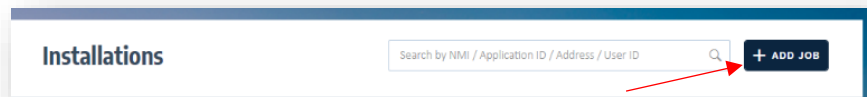
From the dashboard

If you have created the application for the site you are installing, or already retrieved it, the site will show on your dashboard, simply click the arrow or anywhere in the row to start closing out your installation.

From the "Retrieve" page

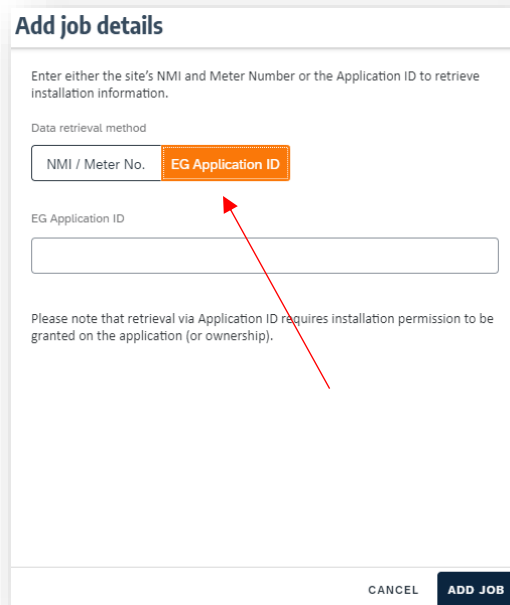1. If the site does not appear on your dashboard, click the "Retrieve" option

2. In the pop up you can search by NMI and Meter.

   Enter the NMI and meter number, then click "Search"

Or you can search by Application ID

Add job details

Enter either the site's NMI and Meter Number or the Application ID to retrieve installation information.

Data retrieval method

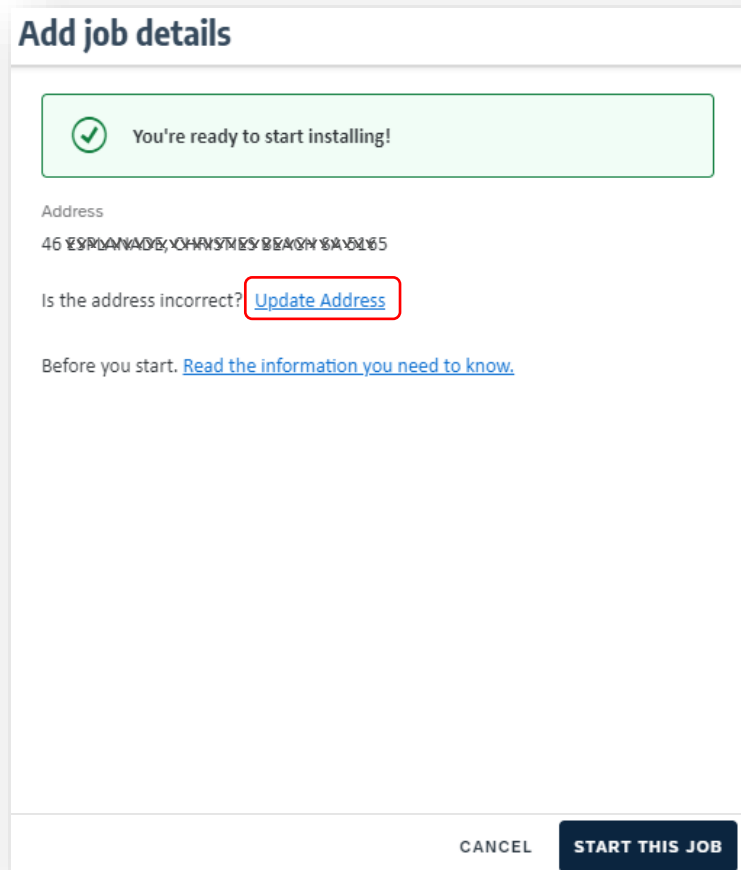| NMI / Meter No. | EG Application ID |

EG Application ID

Please note that retrieval via Application ID requires installation permission to be granted on the application (or ownership).

CANCEL   ADD JOB

3. If the address displayed is correct, click next.

   If the address is not correct, click "Update Address" and you will have the opportunity to correct it.

   Notice there is a link to "Read the information you need to know" about the approval and installation requirements.

Add job details

✓ You're ready to start installing!

Address
46 ESPLANADE, CHRISTIES BEACH SA 5165

Is the address incorrect? Update Address

Before you start. Read the information you need to know.

CANCEL   START THIS JOB

4. Proceed to close out the application

START THIS JOB