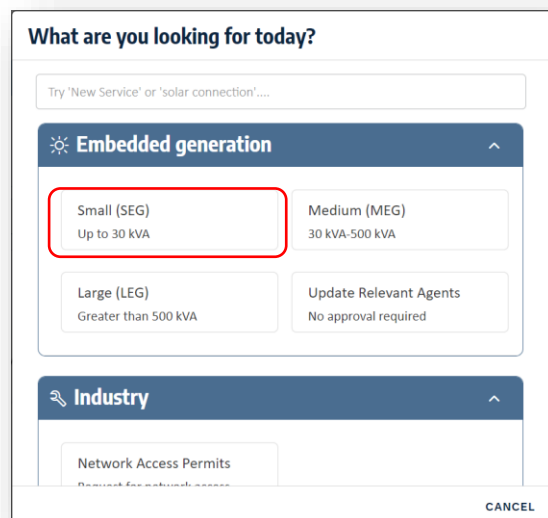
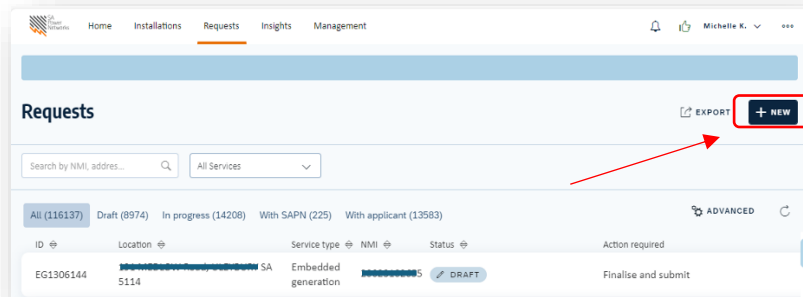
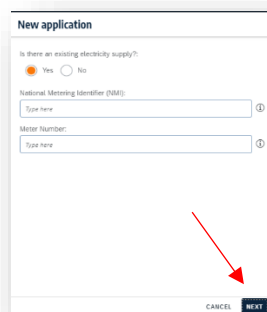


How do I create a SWER SEG application?

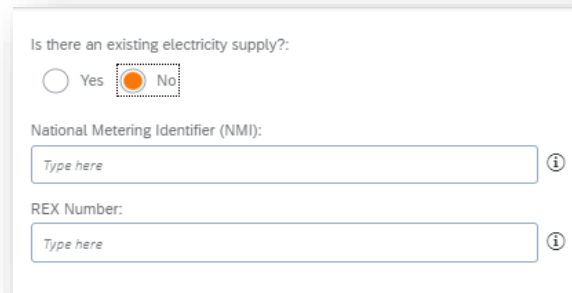
1. Make sure you are in the “Request” tab of the portal, then click the “New” button on the dashboard, then select the type of application “Small (SEG)”.



2. If there is an existing supply enter the NMI and Meter number for the site, then click “Next”.



If there is there no existing electricity supply, select ‘No’ and enter the NMI and REX number.

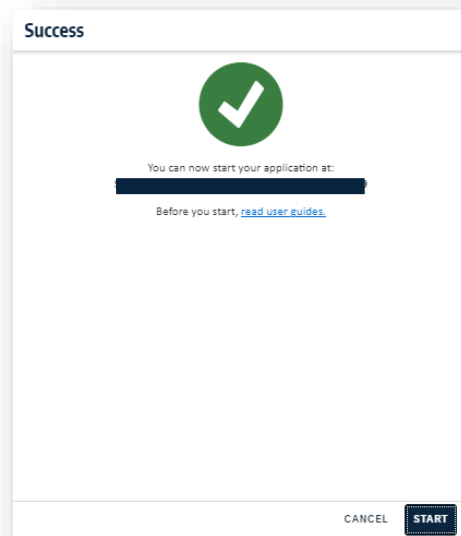


Is there an existing electricity supply?:
 Yes No


National Metering Identifier (NMI):

REX Number:

The address is displayed, along with a link to the user guides, click “Start” to continue.



Success

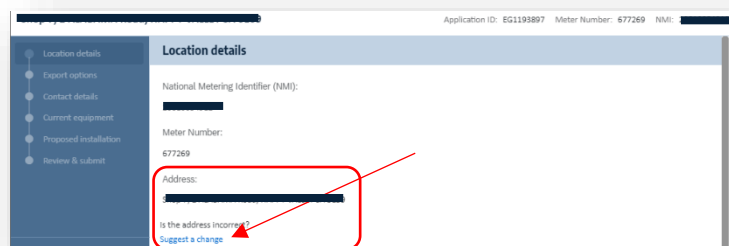


You can now start your application at:
[Redacted address]

Before you start, [read user guides](#).

CANCEL **START**

3. Location details are displayed. You can suggest a change if the address is not showing correctly.



Application ID: EG1193897 Meter Number: 677269 NMI: [Redacted]

Location details

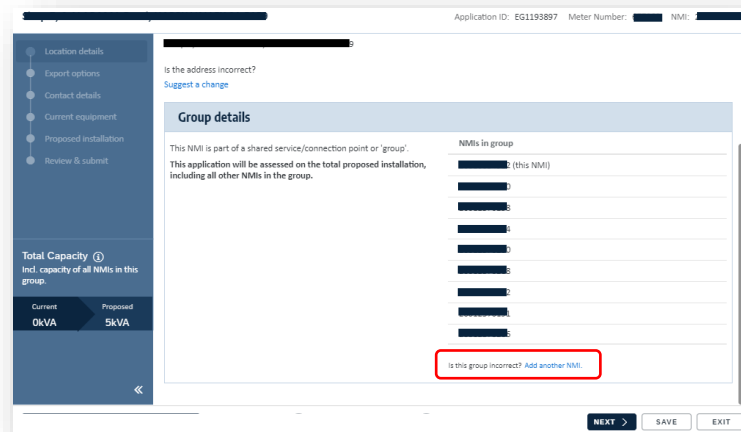
National Metering Identifier (NMI):
[Redacted]

Meter Number:
677269

Address:
[Redacted]

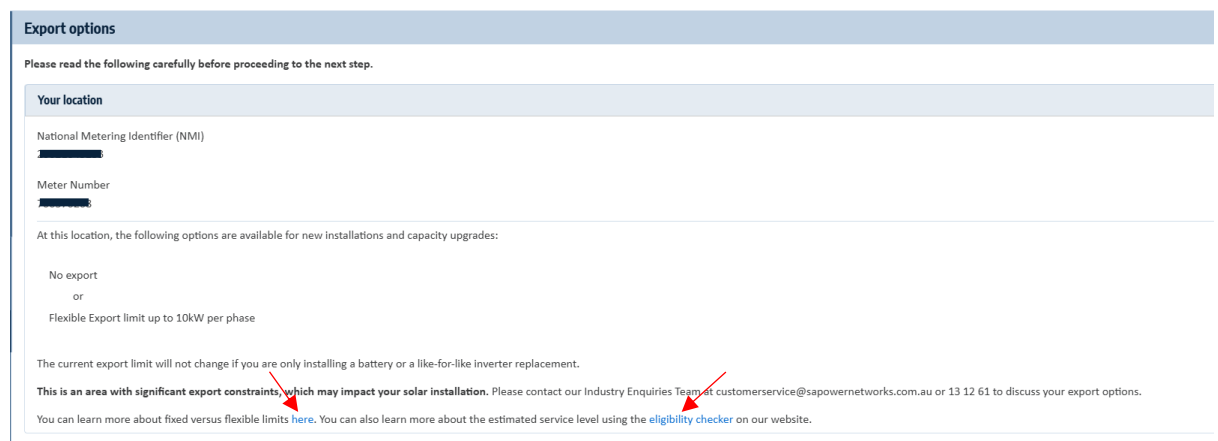
Is the address incorrect?
[Suggest a change](#)

4. If the NMI is part of a cluster, all NMIs in that cluster will be displayed. Your application will be assessed in conjunction with the other NMIs in the cluster. You can add NMIs to the cluster if the display is not complete.

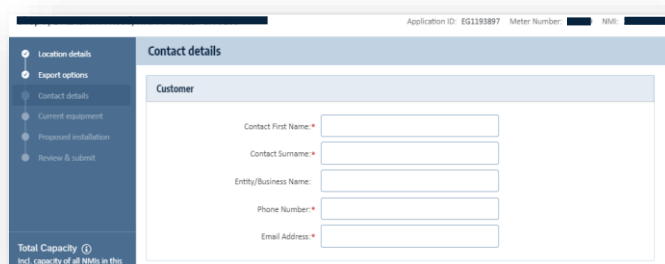


- The export options available for the NMI are displayed. If more than one option is available, use the links to the SA Power Networks website for more information. You can use the “save” button so you can continue the application after discussing the options with your customer. If only one option is displayed, click “next” to continue.

For SWER applications you will have two options. Choose between a Flexible Export limit (up to 10kW per phase) or a 0 export limit.

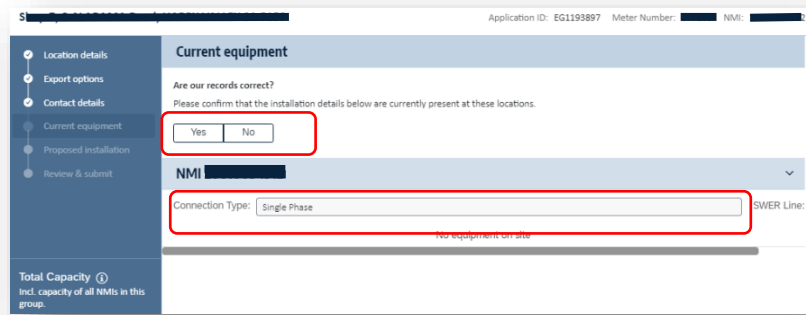


- Enter the customer details. Click “next” to proceed.

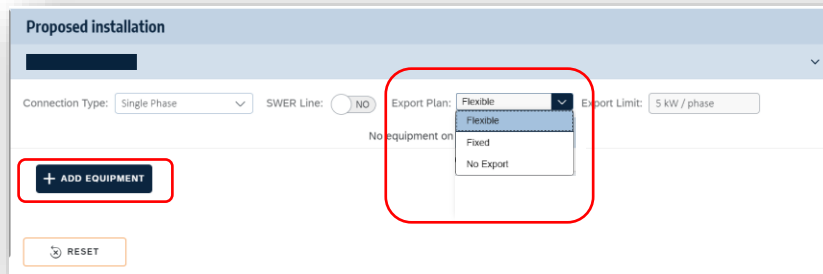


- Any existing equipment (either installed or approved) located at the site will be displayed. If the information is incorrect, click “No” to be able to edit the information. Note: if the

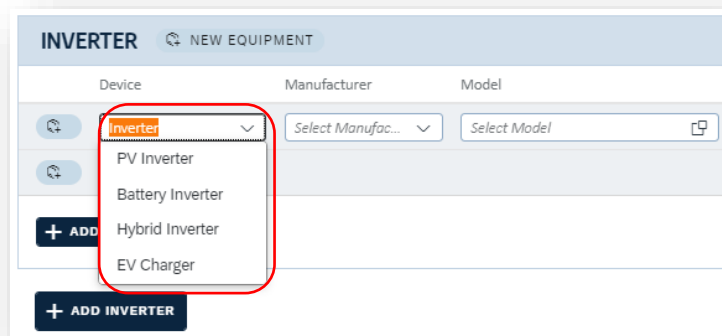
application relates to a group of NMIs this information will be repeated for each NMI in the group or cluster. Then select the correct phasing for the site and click “Next”.



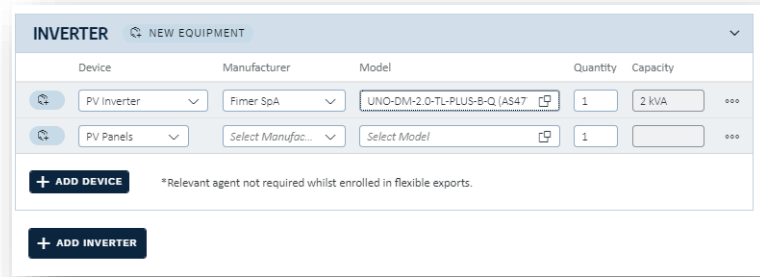
8. On the Proposed installation page, select the appropriate export plan for the site. Then you can start adding the equipment to be installed. Click “Add Equipment”.



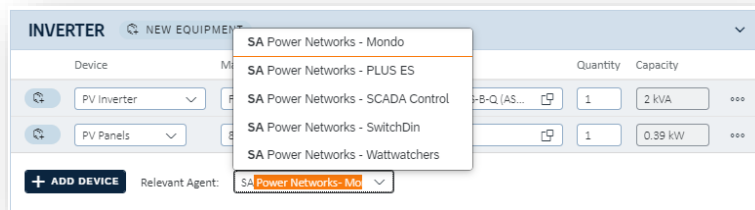
9. Select the type of inverter device you will be installing from the drop-down list, then select the manufacturer and model. Notice that some of the form auto populates as you enter data. The form will automatically populate the kVa for the inverter, and, for example, if you select “PV inverter” the next device presented is PV Panels.



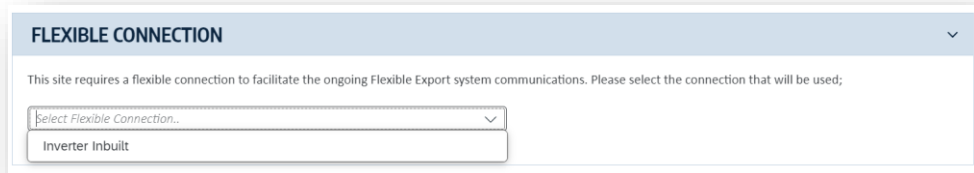
10. Continue to populate the manufacturer / model for the panels and continue to add the inverters as needed.



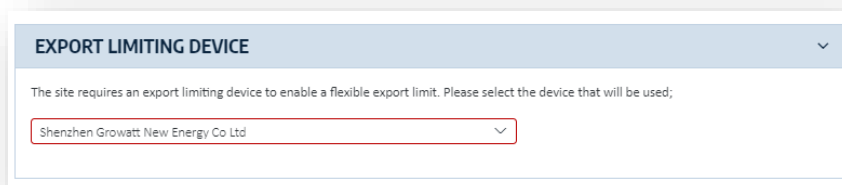
11. You are required to select a relevant agent from the drop-down list. The default for Flexible Exports is SA Power Networks.



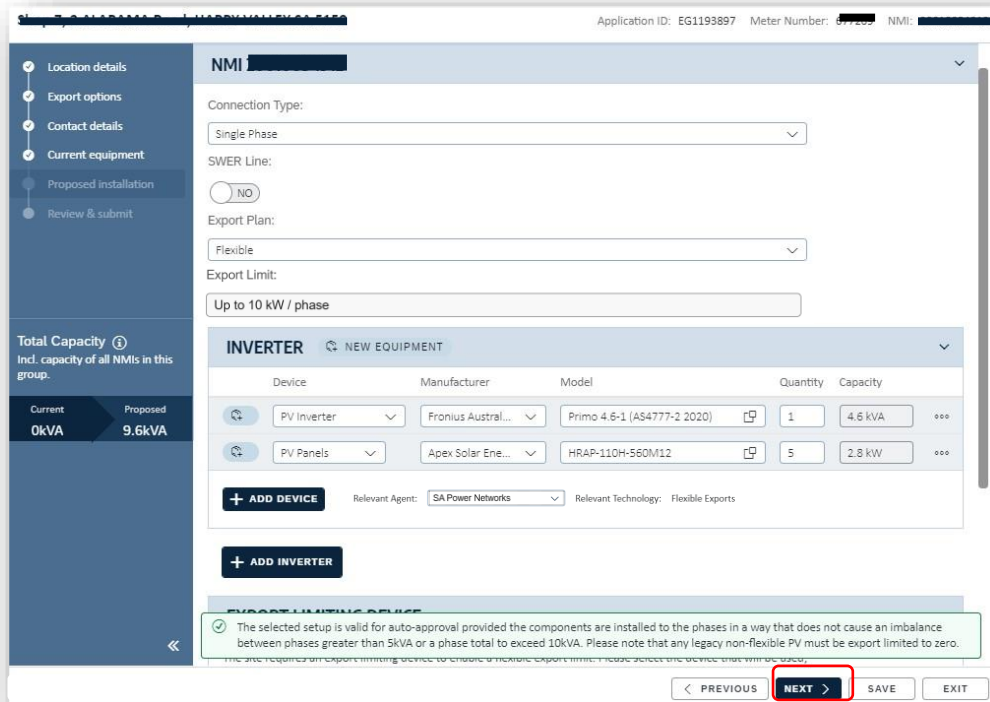
12. If you have chosen the Flexible Export option, you will be required to select a Flexible connection that will facilitate the ongoing Flexible Export system communications. Note that the connection must manage all inverters on the site.



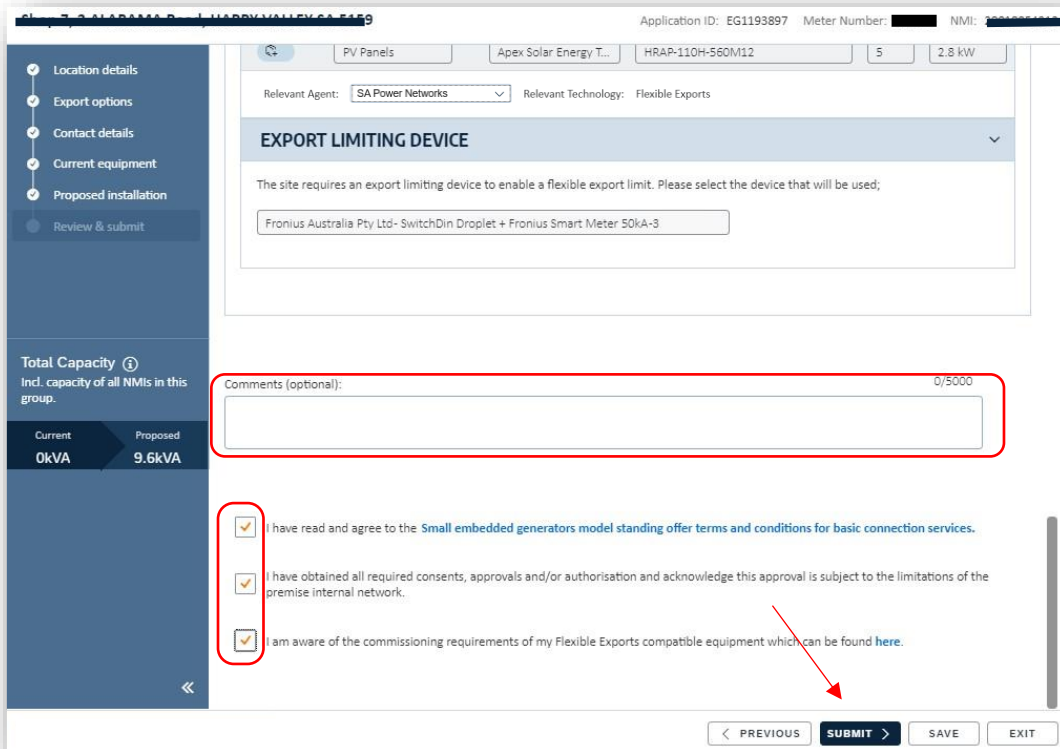
13. If you have chosen the Flexible Export option, you will be required to select an export limiting device.



14. Once you have entered all devices for the AC Connection or inverter, the relevant agent, connection type, and export limiting device, click next.



15. The entire application is displayed. You can review and add supporting information. Agree to the terms displayed, then you can submit the application.



16. The application will enter Submitted status. **This is not an Approval, and you cannot install the site at this stage.** You will receive a phone call from our Contact Centre to discuss terms and conditions relating to your specific application, including transformer size and meter isolator requirements.



17. The Contact Centre agent will then move your application to Approved status and you will be able to proceed with the installation.



18. The approved application will be displayed on your dashboard. An approval email will be sent to your email address and the customer address that you entered in step [6](#).